

MEETING MINUTES

25th September 2023, 7.30-9.00pm

Attendees

Daniel, Sarah, Seema, Caroline Roundell, Gretel, Amanda, Tamara, Sophia, Jo, Mick, Paul, Jenna Knott, Emma, Caroline Siggs, Miriam.

Departures

Zohra, Lisa, Caroline Wells and Chantelle - All Left The Meeting After Point 3

Apologies

Ben, Jenna Kenyon

Matters Arising

- The last meeting was held 20.06.23
- Non-committee members have not yet been removed from the FOSMS account..

Previous Events

Gala Day – 30th June 2023

- Curious Critters cancelled at the last minute, Sarah & Lisa rang various places and managed to secure a booking, however we made a loss as the cost was more. Children did enjoy it and we had to go ahead as parents had already paid via Parent Pay.
- Lost bouncy castle and pony due to the weather.
- BBQ was very quiet doesn't work as well after school need to order less. ?location as it was tucked away or maybe because of the rain. A better location for BBQ during rose queen in an infant classroom and tokens were used so the BBQ people did not have to deal with the money, worked better and definitely worth considering for FOSMS events.
- Village Hall was proposed but it would have been difficult for year 6's to move their stalls to the village hall and many parents wouldn't attend and would leave, this was straight after school into the hall.
- Made a loss compared with 2022, of ~£500. First time on a Friday evening, it keeps the weekend free and more volunteers available.
- Uniform hardly any sales, quite a few envelopes left from Mrs. Higgins stalls. Maybe because two sections, one for books and one for toys, sold them on Monday after school.

Upcoming Events

Spooky Disco –19th October 2023

- Daniel to contact entertainer, Zohra has negotiated a price of £150, give cash on the night.
- Infants – 6:00-7:00 / Juniors- 7:15-8:30

- Infants leave at 6:55, to allow juniors to enter.
- Infant Volunteers- Seema, Caroline S, Sarah, Emma
- Junior Volunteers- Seema, Paula, Caroline S, Caroline R & Gretel
- Snacks- Mini Roll/ Drinks
- Sweets – Haribo
- Gretel offered to make sweet cones.
- Spooky decorations needed.

Bonfire Night – 4th November 2023

- BBQ lit at 17:30, Bonfire lit at 18:00, Firework display 18:30
- Wood drop off from 12pm Saturday. Set up of stalls 16:30
- Need volunteers to help set up and build the bonfire, several people said they would check if they were available.
- Need a volunteer to light fireworks etc. and a back up- ?Jackie
- Fireworks cost ~£600. Last year last minute help was needed, and the fireworks were all set off in quick succession, very loud.
- Options to purchase fireworks: Costco, Booker Great Harwood firework shop, on-line. Mixture of multi-shot and single large shots.
- Much more vandalism last year, especially of the toilets. Need better lighting. Decided no toilets available, add to the poster.
- Mulled wine need more bottles but to sell slightly cheaper. 35-40 bottles needed ?Costco.
- Sarah to ask Gordon about lights. If available some lights near the toilets area.
- Hopefully Martin & Paul Gregson on the gate.
- BBQ- Phil, Mick, Chris, Jo, Liz, Joan
- Sweet/ Bottles (Paper cup of sweets, box of sweets)
- Mulled Wine, Tea, Coffee, Hot Chocolate
- Fire Marshalls
- Dan to ask on FOSMS group for volunteers.
- Fire risk assessment in the folder, must be updated annually.
- Need volunteers for bonfire clean up the week after.

Christmas Production Magazine

- Unsure whether to have a booklet to sell, difficult to sell last year especially with two separate productions so parents were paying twice for tickets.
- People usually buy for children's art work- maybe an alternative such as tea towel can be given as gift.
- Adverts made £600 so worth creating, maybe separate infants and junior's booklet. Considered a ticket and booklet price but it would be difficult separating the money and parents may not want several copies of the booklet. Advertise that we sell the booklet, so people bring change.
- Caroline R to look into the possibility of a card machine.
- Raffle tickets

Santa Run - 8th December 2023

- Meet at 5:00pm at school, cover both Mellor & Mellor Brook in one day.
- Advertise route beforehand and update live location via Mellor facebook groups.
- Ben has Santa costume.

Finance Update

- Updated during AGM, names to be amended on the FOSMS account- see AGM minutes.
- Balance £10,303.76

School Update

- Updated during AGM, including wishlist - see AGM minutes.

Any other Business

- Mick mentioned the state of the outdoor classroom and the floor is rotting.
- Currently used for forest school, church and at breaks. Good selling point for school as forest school is very popular.
- Seema asked about a FOSMS facebook page.
- Noticeboards need updating.

Date of next meeting: Tuesday 10th October 2023, 7pm, School